

RESOLUTION 93-05

CHIF OPERATING BUDGET

FISCAL YEAR 1993/94

WHEREAS, the Board of Directors of the California Housing Finance Agency has reviewed the California Housing Insurance Fund proposed operating budget for the 1993/94 fiscal year;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The operating budget attached hereto is hereby approved for operations of the California Housing Insurance Fund for fiscal year 1993/94.

I hereby certify that this is a true and correct copy of Resolution 93-05 adopted at a duly constituted meeting of the Board of Directors of the California Housing Finance Agency held on March 11, 1993 at Burlingame, California.

Attest:

  
Secretary

Attachment

# CALIFORNIA HOUSING INSURANCE FUND

## STATEMENTS OF OPERATIONS AND RETAINED EARNINGS (As of December 31)

	1993	1992	1991	1990	1991
Insured Port. (Millions)	\$355	\$275	\$258		
<b>REVENUES</b>					
Premium Earned	\$1,600	\$1,400	\$1,181	\$1,162	\$771
Net Investment Income	700	800	1,032	1,132	1,087
Other			15	71	249
Total Revenues	2,300	2,200	2,228	2,365	2,107
<b>LOSSES AND EXPENSES</b>					
Losses	200	200	112	63	168
Underwriting, Acq. and Insurance Expense	1,237 (a)	1,032	1,145	1,130	773
Other	30	30	31	27	39
Total Losses & Expenses	1,467	1,262	1,288	1,220	980
<b>NET INCOME</b>	<b>\$833</b>	<b>\$938</b>	<b>\$940</b>	<b>\$1,145</b>	<b>\$1,127</b>
<b>FUND EQUITY (Millions)</b>	<b>\$16.2</b>	<b>\$15.4</b>	<b>\$14.5</b>	<b>\$13.9</b>	<b>\$12.9</b>

### FISCAL YEAR

### OPERATING BUDGET

1989-90 Actual	\$1,096,000
1990-91 Actual	\$1,130,000
1991-92 Actual	\$1,103,000
1992-93 Auth.	\$1,688,000
1993-94 Proposed	\$1,348,000

(a) Amount is not an actual expenditure, but proposed budget amount for 1992-93...  
Actual expenditures may be less.

California Housing Insurance Fund  
1993-94 Budget

	Budgeted Amount 1992-93	Actual Expenditure 1991-92	Actual Expenditure 7/1-12/31 1992	Budgeted 1993-94
<b>PERSONAL SERVICES</b>				
Salaries & Wages	916,456	434,982	246,202	507,975
Staff Benefits	243,425	110,468	53,367	134,926
<b>Total Personal Services</b>	<u>1,159,881</u>	<u>545,450</u>	<u>299,569</u>	<u>642,901</u>
<b>GENERAL EXPENSES</b>				
Salaries & Wages-Intermittent Help	24,500	24,068	10,455	24,500
Supplies & Materials	3,000	1,864	464	2,000
Expendable Equipment	8,000	681	83	1,000
Subscriptions & Publications	3,000	2,725	1,359	3,000
Printing	7,500	2,105	939	2,500
Miscellaneous	3,500	354	298	500
<b>COMMUNICATIONS</b>				
Postage/Mailing/Air Freight	1,500	1,228	720	1,500
Telephone	8,000	6,674	3,232	6,800
<b>CONSULTING SERVICES</b>				
Auditing fees	30,000	16,995	4,490	30,000
Legal fees	25,000	35,866	35,621	71,242
Rating Agencies fees	90,000	33,333	33,682	90,000
Marketing-Reverse Mortgage	10,000		0	5,000
FNMA/FHnMC	15,000	24,942	9,931	20,000
Seismic Safety	5,000		0	1,000
New Programs	15,000		5,929	10,000
Programs-claims	40,000	111,017	62,375	111,000
Programs-marketing	15,000	72,603	40,575	72,500
Programs-underwriting	10,000	32,002	0	5,000
EDP	15,000		600	5,000
<b>DATA PROCESSING</b>				
Rental, leases, maintenance	18,000	16,754	9,062	18,500
Supplies & Miscellaneous	3,200	2,626	721	2,750
EDP equipment (over \$500.00)	18,000	18,000	4,299	18,000
EDP expendable equip (under \$500.00)	10,000	10,093	(4,138)	10,000
<b>RENT</b>				
Furniture & plants	520	506	253	520
Office space	54,720	54,192	27,096	54,720
Conference room fees	600	692	296	600
<b>TRAINING</b>				
Professional Development	10,000	2,470	1,213	10,000
Educational Instruction Classes	5,000	73	0	5,000
<b>TRAVEL</b>	22,250	18,866	6,775	19,000
<b>ADMINISTRATIVE</b>				
Adm Pro-Rata Charges	30,606	9,237	8,508	30,606
CHFA Guarantee Fees	60,940	55,465	25,422	60,940
Banker's Trust fees	2,600	2,600	1,370	2,600
<b>Total General Expenses</b>	<u>565,436</u>	<u>558,031</u>	<u>291,630</u>	<u>695,778</u>
<b>Total Personal Services &amp; Operating</b>	<u>1,725,317</u>	<u>1,103,481</u>	<u>591,199</u>	<u>1,338,679</u>
<b>EQUIPMENT</b>				
General	10,000	0	0	10,000
<b>Total Expenditures</b>	<u>1,735,317</u>	<u>1,103,481</u>	<u>591,199</u>	<u>1,348,679</u>

CALIFORNIA HOUSING INSURANCE FUND  
PERSONNEL YEARS AND SALARIES

	PERSONNEL YEARS			Monthly Salary Range	AMOUNT	
	Actual 1991-92	Budget 1992-93	Budget 1993-94		Budget 1992-93	Budget 1993-94
Director's Office:						
/Director	1.0	1.0	1.0	7,338	88,056	88,056
*Exec Secty I	0.0	0.0	0.0	2,157-2,621	0	0
Administration:						
/Administrative Program Manage	1.0	1.0	1.0	5,631-6,209	74,508	74,508
*Assoc Accounting Systems Analyst	1.0	1.0	1.0	3,330-4,018	48,216	48,216
*Sr Accounting officer (Specialist)	1.0	1.0	1.0	3,171-3,827	39,960	39,960
*Accountant I	0.0	0.0	0.0	2,070-2,463	0	0
*Data Processing Analyst (Supr)	0.0	0.0	0.0	3,660-4,415	0	0
*Associate Programmer Analyst	2.0	2.0	2.0	3,330-4,018	92,360	92,360
*Programmer II	0.0	0.0	0.0	2,770-3,330	0	0
*Senior Mortgage Insurance Counsel	0.0	1.0	1.0	5,326-6,444	66,732	66,732
Delinquency & Claim:						
Delinquency & Claim Manager	0.0	0.0	0.0	5,631-6,209	0	0
*Claims Handling Manager	0.0	0.0	0.0	3,486-4,205	0	0
*Mortgage Insurance Representative II	0.0	0.0	0.0	2,638-3,171	0	0
Marketing:						
Marketing Supervisor	0.0	0.0	0.0	5,631-6,209	0	0
*Product Development Manager	0.0	0.0	0.0	3,486-4,205	0	0
Risk Management:						
/Risk Manager	1.0	1.0	1.0	5,631-6,209	74,508	74,508
*Loan Audit Specialist	0.0	0.0	0.0	3,171-3,827	0	0
*Mortgage Insurance Supervisor	0.0	0.0	0.0	3,486-4,208	0	0
*Mortgage Insurance Representative I	1.0	1.0	1.0	2,638-3,171	35,778	35,778
Total Salaries	8.0	9.0	9.0		520,118	520,118

\*These positions are paid 5% less than amounts shown for the whole year.  
/These positions are paid 5% less than amounts shown for 1/2 a year.

CALIFORNIA HOUSING INSURANCE FUND  
SUMMARY  
PERSONNEL YEARS AND SALARIES

	PERSONNEL YEARS			AMOUNT	
	<u>ACTUAL 1991-92</u>	<u>BUDGET 1992-93</u>	<u>BUDGET 1993-94</u>	<u>BUDGET 1992-93</u>	<u>BUDGET 1993-94</u>
Director's Office	1.0	1.0	1.0	\$88,056	\$88,056
Administration	5.0	6.0	6.0	321,776	321,776
Delinquency & Claim	0.0	0.0	0.0	0	0
Marketing	0.0	0.0	0.0	0	0
Risk Management	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>110,286</u>	<u>110,286</u>
 Total Salaries	 8.0	 9.0	 9.0	 520,118	 520,118
Salary reduction				(12,143)	(12,143)
Estimated salary savings*	<u>          </u>	<u>          </u>	<u>          </u>	<u>0</u>	<u>0</u>
 Net Salaries	 <u>8.0</u>	 <u>9.0</u>	 <u>9.0</u>	 <u>\$507,975</u>	 <u>\$507,975</u>

\*This figure represents a normal rate of vacancies and lag time in refilling positions in accordance with State budget practices

# CALIFORNIA HOUSING INSURANCE FUND

## STATEMENTS OF OPERATIONS AND RETAINED EARNINGS (As of December 31)

	1993	1992	1991	1990	1991
Insured Port. (Millions)	\$270	\$275	\$258		
<b>REVENUES</b>					
Premium Earned	\$1,400	\$1,400	\$1,181	\$1,162	\$771
Net Investment Income	700	800	1,032	1,132	1,087
Other			15	71	249
Total Revenues	2,100	2,200	2,228	2,365	2,107
<b>LOSSES AND EXPENSES</b>					
Losses	156	200	112	63	168
Underwriting, Acq. and Insurance Expense	618 (a)	1,032	1,145	1,130	773
Other	30	30	31	27	39
Total Losses & Expenses	804	1,262	1,288	1,220	980
<b>NET INCOME</b>	<b>\$1,296</b>	<b>\$938</b>	<b>\$940</b>	<b>\$1,145</b>	<b>\$1,127</b>
<b>FUND EQUITY (Millions)</b>	<b>\$16.7</b>	<b>\$15.4</b>	<b>\$14.5</b>	<b>\$13.9</b>	<b>\$12.9</b>

### FISCAL YEAR

### OPERATING BUDGET

1989-90 Actual	\$1,096,000
1990-91 Actual	\$1,130,000
1991-92 Actual	\$1,103,000
1992-93 Auth.	\$1,688,000
1993-94 Proposed	\$ 685,877

(a) Amount is not an actual expenditure, but proposed budget amount for 1992-93...  
Actual expenditures may be less.

California Housing Insurance Fund  
1993-94 Budget

	Budgeted Amount 1992-93	Actual Expenditure 1991-92	Actual Expenditure 7/1-12/31 1992	Budgeted 1993-94
<b>PERSONAL SERVICES</b>				
Salaries & Wages	916,456	434,982	246,202	252,762
Staff Benefits	243,425	110,468	53,367	67,137
<b>Total Personal Services</b>	<u>1,159,881</u>	<u>545,450</u>	<u>299,569</u>	<u>319,899</u>
<b>GENERAL EXPENSES</b>				
Salaries & Wages-Intermittent Help	24,500	24,068	10,455	17,500
Supplies & Materials	3,000	1,864	464	1,500
Expendable Equipment	8,000	681	83	500
Subscriptions & Publications	3,000	2,725	1,359	500
Printing	7,500	2,105	939	2,500
Miscellaneous	3,500	354	298	300
<b>COMMUNICATIONS</b>				
Postage/Mailing/Air Freight	1,500	1,228	720	1,000
Telephone	8,000	6,674	3,232	5,000
<b>CONSULTING SERVICES</b>				
Auditing fees	30,000	16,995	4,490	20,000
Legal fees	25,000	35,866	35,621	0
Rating Agencies fees	90,000	33,333	33,682	90,000
Marketing-Reverse Mortgage	10,000		0	0
FNMA/FHnMC	15,000	24,942	9,931	0
Seismic Safety	5,000		0	1,000
New Programs	15,000		5,929	0
Programs-claims	40,000	111,017	62,375	66,432
Programs-marketing	15,000	72,603	40,575	0
Programs-underwriting	10,000	32,002	0	0
EDP	15,000		600	0
<b>DATA PROCESSING</b>				
Rental, leases, maintenance	18,000	16,754	9,062	17,000
Supplies & Miscellaneous	3,200	2,626	721	2,500
EDP equipment (over \$500.00)	18,000	18,000	4,299	5,000
EDP expendable equip (under \$500.00)	10,000	10,093	(4,138)	1,000
<b>RENT</b>				
Furniture & plants	520	506	253	0
Office space	54,720	54,192	27,096	35,000
Conference room fees	600	692	296	600
<b>TRAINING</b>				
Professional Development	10,000	2,470	1,213	2,500
Educational Instruction Classes	5,000	73	0	500
<b>TRAVEL</b>	22,250	18,866	6,775	1,000
<b>ADMINISTRATIVE</b>				
Adm Pro-Rata Charges	30,606	9,237	8,508	30,606
CHFA Guarantee Fees	60,940	55,465	25,422	60,940
Banker's Trust fees	2,600	2,600	1,370	2,600
<b>Total General Expenses</b>	<u>565,436</u>	<u>558,031</u>	<u>291,630</u>	<u>365,478</u>
<b>Total Personal Services &amp; Operating</b>	<u>1,725,317</u>	<u>1,103,481</u>	<u>591,199</u>	<u>685,377</u>
<b>EQUIPMENT</b>				
General	10,000	0	0	500
<b>Total Expenditures</b>	<u>1,735,317</u>	<u>1,103,481</u>	<u>591,199</u>	<u>685,877</u>

CALIFORNIA HOUSING INSURANCE FUND  
PERSONNEL YEARS AND SALARIES

	PERSONNEL YEARS				AMOUNT	
	Actual 1991-92	Budget 1992-93	Budget 1993-94	Monthly Salary Range	Budget 1992-93	Budget 1993-94
Director's Office:						
/Director	1.0	1.0	0.0	7,338	88,056	0
*Exec Secty I	0.0	0.0	0.0	2,157-2,621	0	0
Administration:						
/Administrative Program Manage	1.0	1.0	1.0	5,631-6,209	74,508	74,508
*Assoc Accounting Systems Analyst	1.0	1.0	0.0	3,330-4,018	48,216	0
*Sr Accounting officer (Specialist)	1.0	1.0	1.0	3,171-3,827	39,960	39,960
*Accountant I	0.0	0.0	0.0	2,070-2,463	0	0
*Data Processing Analyst (Supr)	0.0	0.0	0.0	3,660-4,415	0	0
*Associate Programmer Analyst	2.0	2.0	1.0	3,330-4,018	92,360	45,166
*Programmer II	0.0	0.0	0.0	2,770-3,330	0	0
*Senior Mortgage Insurance Counsel	0.0	1.0	1.0	5,326-6,444	66,732	66,732
Delinquency & Claim:						
Delinquency & Claim Manager	0.0	0.0	0.0	5,631-6,209	0	0
*Claims Handling Manager	0.0	0.0	0.0	3,486-4,205	0	0
*Mortgage Insurance Representative II	0.0	0.0	0.0	2,638-3,171	0	0
Marketing:						
Marketing Supervisor	0.0	0.0	0.0	5,631-6,209	0	0
*Product Development Manager	0.0	0.0	0.0	3,486-4,205	0	0
Risk Management:						
/Risk Manager	1.0	1.0	0.0	5,631-6,209	74,508	0
*Loan Audit Specialist	0.0	0.0	0.0	3,171-3,827	0	0
*Mortgage Insurance Supervisor	0.0	0.0	0.0	3,486-4,208	0	0
*Mortgage Insurance Representative I	1.0	1.0	1.0	2,638-3,171	35,778	35,778
Total Salaries	8.0	9.0	5.0		520,118	262,144



CALIFORNIA HOUSING INSURANCE FUND  
SUMMARY  
PERSONNEL YEARS AND SALARIES

	PERSONNEL YEARS			AMOUNT	
	<u>ACTUAL 1991-92</u>	<u>BUDGET 1992-93</u>	<u>BUDGET 1993-94</u>	<u>BUDGET 1992-93</u>	<u>BUDGET 1993-94</u>
Director's Office	1.0	1.0	0.0	\$88,056	\$0
Administration	5.0	6.0	4.0	321,776	226,366
Delinquency & Claim	0.0	0.0	0.0	0	0
Marketing	0.0	0.0	0.0	0	0
Risk Management	<u>2.0</u>	<u>2.0</u>	<u>1.0</u>	<u>110,286</u>	<u>35,778</u>
 Total Salaries	 8.0	 9.0	 5.0	 520,118	 262,144
Salary reduction				(12,143)	(9,382)
Estimated salary savings*	<u>          </u>	<u>          </u>	<u>          </u>	<u>0</u>	<u>0</u>
 Net Salaries	 <u>8.0</u>	 <u>9.0</u>	 <u>5.0</u>	 <u>\$507,975</u>	 <u>\$252,762</u>

\*This figure represents a normal rate of vacancies and lag time in refilling positions in accordance with State budget practices